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Two travellers are transformed and enriched by sharing their journey with a guide. We view our work to be similar in making a difference to future lives. We travel together on our journey of transformation and commit our school to always being supportive, nurturing and challenging.
Luke 24: 13 – 35

The Emmaus Federation Primary School Guidance September 2020

Guidance - <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

The following guidance is for all Parents and Pupils

Normal school rules and procedures apply except for the following:

- Breakfast Club at Swineshead is open. The children will sit at a table per bubble in the hall with each table spaced at least 2 metres apart from the next table. The children will have their own equipment and toys and resources will not be shared amongst tables. Further details about the safety measures for Breakfast Club will be included in the revised risk assessment.
- No after school clubs in the autumn term.
- The school will have staggered start and finish times alongside staggered lunch and breaktimes.
- You must stay back from the classroom and stick to social distancing rules of at least 1m+at all times.
- When entering the school your child will use hand sanitizer and will be expected to wash their hands regularly throughout the day.
- Children will not be able to use the shared outdoor equipment between bubbles.
- Any equipment will be for the sole use of the children in each bubble and not shared. Where an item does have to be shared (e.g. a laptop), it will be thoroughly cleaned beforehand.
- Children starting reception will all start in the same year group. All reception children at Sutterton will be in Richmond Class and all reception children at Swineshead will be in Kirkstead Class (please note that this is a change to the previous class allocation - reception children will no longer go to Tintern Class). This is to allow only one bubble to use the EYFS outdoor continuous provision.
- Remote education plans will be in place for individuals or groups who are self-isolating. A contingency plan will be put in place in the event of school closure or a local lock-down.

The School Day

This will be as normal except the following:

- Each class will become its own 'bubble' and the 'bubbles' will not mix or interact. The staff in the bubble will not interact with the staff in other bubbles.
- There will be no mass gatherings and no after school clubs.
- Assemblies will be in class or virtual.
- There will be no visits in the autumn term. It is unlikely that events such as the pantomime or Christmas productions will take place, but a decision will be made nearer the time. Year 6 PGL has moved to June 2021.
- Break times and lunchtimes will be staggered. Farm Kitchen will provide individual packed-lunches to the children in the autumn term. These will be eaten in the classroom.
- Music tuition will be done virtually by the Lincolnshire Music Service. Singing will not be allowed in the autumn term.
- JB Sports will still provide sports coaching to bubbles at a 2 metre distance. Each bubble will have their own sports equipment. Any shared equipment will be thoroughly cleaned or left for 72 hours.
- The priority for 2020- 2021 will be the children's mental health/well-being and the catch-up curriculum.

- Children will need their own water bottle and stationery.
- Please see the 'Bubble Rules' which will be placed around school.
- The school will also follow the Covid-19 behaviour and well-being charter.

Parents Visiting School

Parents will not be allowed to enter the school building unless it is an emergency. Parents are welcome to come to the main office but you must be prepared to use hand sanitizer and speak through the glass divide. Class Dojo continues to be the easiest and quickest way to contact a member of staff.

General

Attendance is compulsory but we understand that some of you may have concerns. We have implemented the guidance to make sure everyone is safe. Our risk assessments will be updated and will be available on Class Dojo and on the school website. If you have any concerns regarding attendance you must speak with the Head of School to see what support we can give. Fixed penalty notices can be used as a last resort.

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. If someone tests positive, they should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

School will work with the local protection team following any cases of Covid-19. Decisions will be made at the time regarding sending pupils home

Yours sincerely,

Mrs. Claire Collett

Executive Headteacher
Sutterton Fourfields CE Primary School
Swineshead St Mary's CE Primary School

Please read in conjunction with:

- Return to School Action Plan (available on the school website)
- Covid-19 Behaviour and Well-Being Charter
- 'Bubble Rules'
- September School Opening Timetable (to follow)
- September Re-Opening Risk Assessment (to follow)
- Covid-19 Operational Policy (available on the school website)

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